

AGENDA

REGULAR MEETING
BOARD OF COMMISSIONERS
315 WEST SECOND STREET
FRANKFORT, KY 40601
502/875-8500

JUNE 27, 2005
5:30 P.M. (EDT)

1. **INVOCATION**
PLEDGE OF ALLEGIANCE
ROLL CALL
MINUTES

Reverend Robert Strode, St. John's AME Church
John Hammond

May 23, 2005 Regular Meeting; June 7, 2005;
June 13, Work Session; June 16, 2005 Special
Meeting.

MAYOR'S REPORT

2. **CEREMONIAL ITEMS**
None

3. **ORDINANCES**

- 3.1 **SECOND READING:** An Ordinance adopting erosion control and sediment control measures.

Purpose: The purpose of this item is to consider adopting an Erosion Protection and Sediment Control Ordinance as required by the Storm Water Phase II Permit (Public Works Department).

Background: The U.S. Environmental Protection Agency (EPA) developed the National Pollution Discharge Elimination System (NPDES) storm water permitting program as part of the 1972 Clean Water Act. The Clean Water Act authorized local governments to require any state or federal department or agency to comply with all local water pollution control requirements. Under the Phase II Program, the City of Frankfort and the Franklin County Fiscal Court are required to adopt an Erosion Protection and Sediment Control Ordinance to control soil erosion and sedimentation resulting from land disturbance activities.

The regulations set forth in this ordinance are intended to protect and enhance the municipal separate storm sewer system and waters of the Commonwealth. The primary goal of the Ordinance is to maintain the pre-development runoff characteristics, reduce stream channel erosion, pollution, siltation, and sedimentation, and local flooding. These regulations for storm water management apply to developments or redevelopment of land for residential, commercial, institutional, and industrial use within the city limits or urbanized area of the county (but do not apply to agricultural practices).

The proposed Ordinance has been reviewed and approved by the City of Frankfort/Franklin County Storm Water Advisory Committee.

This Ordinance received its first reading April 25, 2005.

Financial Analysis: Funds for implementation of the Phase II permit are available in the Public Works Advisory Technical Budget (Account No. 100.61.53210). However, it should be noted that funding options to finance the un-funded Phase II Storm Water mandate should be presented to the Board at a later date.

Recommendation: Approval

Attachments: Ordinance

Contact:

Name:	Jeff Hackbart	Vicki Sewell
Title:	Public Works Director	Franklin County Planning Director
Department:	Public Works	Planning
Phone:	502/352-2091	502/875-8751
E-Mail:	jhackbrt@fewpb.com	vsewell@dcr.net

3.2 **SECOND READING:** An Ordinance regulating illicit storm water discharge controls.

Purpose: The purpose of this item is to consider adopting an illicit Discharge Control Ordinance as required by the Storm Water Phase II permit (Public Works Department).

Background: The regulations set forth in this Ordinance are intended to protect and enhance the water quality of watercourses and water bodies in a manner pursuant and consistent with the Federal Clean Water Act by prohibiting non-storm water discharges to the municipal storm sewer system. The Ordinance also establishes legal authority to carry out all inspection, surveillance and monitoring, and enforcement procedures necessary to ensure compliance with this Ordinance.

The proposed Ordinance has been reviewed by the City of Frankfort/Franklin County Storm Water Advisory Committee and forwarded to the Board for consideration.

This ordinance received its first reading April 25, 2005.

Financial Analysis: Funds for implementation of the Phase II Permit are available in the Public Works Advisory Technical Budget (Account No. 100.61.53210).

Recommendation: Approval

Attachments: Ordinance

Contact:

Name:	Jeff Hackbart	Vicki Sewell
Title:	Public Works Director	Franklin County Planning Director
Department:	Public Works	Planning
Phone:	502/352-2091	502/875-8751
E-Mail:	jhackbrt@fewpb.com	vsewell@dcr.net

3.3 **SECOND READING:** An Ordinance regulating post-construction storm water runoff.

Purpose: The purpose of this item is to consider adopting a Post Construction Runoff Ordinance as required by the Storm Water Phase II Permit (Public Works Department).

Background: The regulations set forth in this Ordinance are intended to protect and enhance the water quality of watercourses and water bodies in a manner pursuant and consistent with the Federal Clean Water Act. The primary goal of the Ordinance is to maintain after development, as nearly as possible, the predevelopment characteristics, and reduce stream channel erosion, pollution, siltation and sedimentation, and local flooding. These regulations for storm water management shall apply to agricultural land practices.

The proposed Ordinance has been reviewed and approved by the City of Frankfort/Franklin County Storm Water Advisory Committee and forwarded to the Board for consideration.

This Ordinance received its first reading on April 25, 2005.

Financial Analysis: Funds for implementation of the Phase II Permit are available in the Public Works Advisory Technical Budget (Account No. 100.61.53210).

Recommendation: Approval

Attachments: Ordinance

Contact:

Name:	Jeff Hackbart	Vicki Sewell
Title:	Public Works Director	Franklin County Planning Director
Department:	Public Works	Planning
Phone:	502/352-2091	502/875-8751
E-Mail:	jhackbrt@fewpb.com	vsewell@dcr.net

- 3.4 **SECOND READING:** an ordinance appropriating of the revenue to be received by the City of Frankfort for Fiscal Year 2005-2006.

Purpose: The purpose of this ordinance is to appropriate revenue to be received and expended by the City of Frankfort for Fiscal Year 2005-2006 in accordance with the budget submitted and approved by it's adoption.

This Ordinance received its first reading June 16, 2005.

Recommendation: Approval

Attachments: Ordinance

Contact:

Name:	Tony Massey	James C. Rogers
Title:	City Manager	Director
Department:	City Manager	Finance
Phone:	502/875-8500	502/875-8505
E-Mail:	Amassey@fewpb.com	Jrogers@fewpb.com

- 3.5 **SECOND READING:** An Ordinance amending Ordinance No. 12, 2004 Series, and Frankfort Code of Ordinances Chapter 37.32 (formerly Frankfort Municipal Code Sections 2.93.030) Pay Plan (Salary Ordinance).

Purpose: The purpose of this Ordinance is to amend existing ordinances relating to salary and wages for officers and employees of the City of Frankfort by enacting a three percent (3%) salary increment for full-time regular personnel for Fiscal Year 2005-2006.

This Ordinance received its first reading June 16, 2005.

Recommendation: Approval

Attachments: Ordinance

Contact:

Name:	Tony Massey
Title:	City Manager
Department:	City Manager
Phone:	502/875-8500
E-Mail:	Amassey@fewpb.com

- 3.6 **SECOND READING:** An Ordinance amending Frankfort Code of Ordinances Chapter 52 Section 04, Paragraph (A) (1) Charges (formerly Frankfort Municipal Code Chapter 13.04 Section 040).

Purpose: To consider adopting an ordinance amending Frankfort Municipal Code Article 52 Section 04 Charges, to provide for a rate increase to fund necessary system improvements (Sewer Department).

Background: Based upon ongoing evaluations of the collection system there are numerous improvements to the infrastructure that must be accomplished within the coming years. The proposed rate increase will allow the Sewer Department to address the identified problems without undertaking a debt load.

The increase in rates is proposed as follows:

July 1, 2005	20%	\$5.54
November 1, 2005	10%	\$6.10
November 1, 2006	10%	\$6.71

Beginning July 1, 2007 and annually thereafter, a rate increase equal to the Consumer Price Index (CPI) for the prior calendar year with a 2.5 percent minimum and a 9.99 percent maximum. Increases greater than 10 percent will require the approval of the Frankfort Board of Commissioners.

This Ordinance received its first reading June 16, 2005.

Recommendation: Approval

Attachments: Ordinance

Contact:

Name:	William R. Scalf, Jr., PE	James Rogers
Title:	Director	Director
Department:	Sewer	Finance
Phone:	875-2448	875-8500
Email:	wscalf@fewpb.com	jrogers@fewpb.com

- 3.7 **SECOND READING:** An ordinance amending Frankfort Municipal Code, Chapter 52 Section 04 Charges (formerly Frankfort Municipal Code, Chapter 13.04 section 040), to establish fees for sewer extension design review, written easement review, video inspection, re-inspection and retesting of construction of sanitary sewers in the City of Frankfort and Franklin County.

Purpose: To consider adopting an Ordinance establishing fees for Sewer Extension Design Review, Written Easement Review, Video Inspection, Re-Inspection and Re-Testing of construction of sanitary sewers in the City of Frankfort and Franklin County (Sewer Department).

Background: On April 21, 2003 the City Commission created a Special Task Force to evaluate the current policies of the Sewer Department and make a recommendation on any changes that might be appropriate. The Task Force has made a recommendation that the Sewer Department adopt a fee schedule to cover costs associated with retesting of sewer construction. The fees presented in the attached ordinance have been discussed at length at the Sewer Task Force meetings and have been reviewed and discussed with several local developers. The intent of the fees is to encourage contractors to perform the construction in a manner that will minimize the number of trips that a representative of the Sewer Department makes before the sewers are acceptable for acceptance and to offset costs when re-inspections are necessary.

This Ordinance received its first reading June 16, 2005.

Recommendation: Approval

Attachments: Ordinance

Contact:

Name:	William R. Scalf, Jr., PE	James Rogers
Title:	Director	Director
Department:	Sewer	Finance
Phone:	875-2448	875-8500
Email:	wscalf@fewpb.com	jrogers@fewpb.com

- 3.8 **FIRST READING:** An Ordinance creating new positions of Information Technology Manager, GIS Technician, Code Enforcement Inspector, Staff Engineer, Mapping Supervisor/Telecommunicator, and Sewer Laboratory Assistant for Fiscal Year 2005-2006.

Purpose: To authorize the creation of the new positions of Information Technology Manager, GIS Technician, Code Enforcement Inspector, Staff Engineer, Mapping Supervisor/Telecommunicator, and Sewer Laboratory Assistant for Fiscal Year 2005-2006.

Background: Six new positions are identified for Fiscal Year 2005-2006 to meet increased demands for services. These positions will be assigned to the following departments:

City Manager

- Information Technology Manager
- GIS Technician

Planning/Building Codes

- Code Enforcement Inspector

Public Works

- Staff Engineer

Communications

- Mapping Supervisor/Telecommunicator

Sewer

- Laboratory Assistant

Recommendation: Approval

Attachments: Ordinance

Contact:

Name:	Tony Massey	James C. Rogers
Title:	City Manager	Finance Director
Department:	City Manager	Finance
Phone:	502/875-8500	502/875-8500
E-Mail:	amassey@fewpb.com	jrogers@fewpb.com

- 3.9 **FIRST READING:** An Ordinance establishing the pay plan for the new positions of Information Technology Manager, GIS Technician, Code Enforcement Inspector, Staff Engineer, Mapping Supervisor/Telcommunicator, and Sewer Laboratory Assistant

Purpose: To authorize a Pay Plan for six new positions established for Fiscal Year 2005-2006.

Recommendation: Approval

Attachments: Ordinance

Contact:

Name:	Tony Massey	James C. Rogers
Title:	City Manager	Finance Director
Department:	City Manager	Finance
Phone:	502/875-8500	502/875-8500
E-Mail:	amassey@fewpb.com	jrogers@fewpb.com

4. **ORDERS**

None

5. **RESOLUTIONS**

None

6. **CONSENT CALENDAR**

Items on the Consent Calendar are considered to be routine by the Board of Commissioners and will be enacted by one motion and one vote. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent Calendar and considered separately. The City Manager will read the items recommended for approval.

- 6.1 To consider approval of a Sewer Extension Contract with Houston Properties, LLC for property known as Rockwood Condominiums at Galbraith Road in Franklin County, Kentucky. (Sewer Department)

Purpose: To approve a sewer extension contract with Houston Properties, LLC for property known as Rockwood Condominiums at Galbraith Road in Franklin County, Kentucky which is zoned residential with a 48-unit condominium development with improvements including 7 new manholes and 1,125 feet of 8-inch SDR 35 pipe.

Background: Prior to acceptance of discharge from a development into the municipal sanitary sewer and acceptance of the development's collection by the Department, a contract must be entered into between the developer and the City of Frankfort.

David Stockton, member of Houston Properties, LLC, has signed the contract. Sanitary sewer plans and specifications have been prepared and submitted to the Department for review and approval. The Division of Water has approved the sanitary sewer plans and specifications. Final acceptance is contingent upon completion of the 30-day waiting period for testing after construction is completed.

Recommendation: Approval

Attachments: Sewer Extension Contract

Contract

Name:	William R. Scalf, Jr., P.E.
Title:	Director
Department:	Sewer
Phone:	875-2448
Email:	wscalf@fewpb.com

- 6.2 To consider approval of a Sewer Extension Contract with William O. Crumbaugh and Frances H. Crumbaugh, his wife, for property located at 1141 Holmes Street, known as Northgate Square, Franklin County, Kentucky. (Sewer Department)

Purpose: To approve a sewer extension contract with William O. Crumbaugh and Frances H. Crumbaugh, his wife, for property located at 1141 Holmes Street, known as Northgate Square, Franklin County, Kentucky that is zoned commercial with improvements including 4 new manholes and 898 feet of 8-inch SDR 35 pipe.

Background: Prior to acceptance of discharge from a development into the municipal sanitary sewer and acceptance of the development's collection by the Department, a contract must be entered into between the developer and the City of Frankfort.

William O. Crumbaugh and Frances H. Crumbaugh, his wife, have signed the contract. Sanitary sewer plans and specifications have been prepared and submitted to the Department for review and approval. The Division of Water has approved the sanitary sewer plans and specifications. Final acceptance is contingent upon completion of the 30-day waiting period for testing after construction is completed.

Recommendation: Approval

Attachments: Sewer Extension Contract

Contact

Name: William R. Scalf, Jr., P.E.
Title: Director
Department: Sewer
Phone: 875-2448
Email: wscalf@fewpb.com

- 6.3 To consider approval of a sewer extension contract with the Commonwealth of Kentucky, Finance and Administration Cabinet, Department of Facilities and Support Services for property located at 707 Holmes Street, Frankfort, Kentucky (Sewer Department).

Purpose: To approve a sewer extension contract with the Commonwealth of Kentucky, Finance and Administration Cabinet, Department of Facilities and support Services for property located at 707 Holmes Street, Frankfort, Kentucky, with improvements including 2 new manholes and 472 feet of 8-ince SDR 35 pipe.

Background: Prior to acceptance of discharge from a development into the municipal sanitary sewer and acceptance of the development's collection by the Department, a contract must be entered into between the developer and the City of Frankfort.

Bud Legg, Executive Director, has signed the contract. Sanitary sewer plans and specifications have been prepared and submitted to the Department for review and approval. The Division of Water has approved the sanitary sewer plans and specifications. Final acceptance is contingent upon completion of the 30-day waiting period for testing after construction is completed.

Recommendation: Approval

Attachments: Sewer Extension Contract

Contact

Name: William R. Scalf, Jr., P.E.
Title: Director
Department: Sewer
Phone: 875-2448
Email: wscalf@fewpb.com

- 6.4 To consider approval of a Sewer Extension Contract with Bill Day, Jr. for property located at 101 Arrowhead Court in Franklin County, Kentucky. (Sewer Department)

Purpose: To approve a sewer extension contract with Bill Day, Jr. for property located at 101 Arrowhead Court in Franklin County, Kentucky that is zoned commercial with one lot and improvements including 2 new manholes and 198 feet of 8-inch SDR 35 pipe.

Background: Prior to acceptance of discharge from a development into the municipal sanitary sewer and acceptance of the development's collection by the Department, a contract must be entered into between the developer and the City of Frankfort.

Bill Day, Jr. has signed the contract. Sanitary sewer plans and specifications have been prepared and submitted to the Department for review and approval. The Division of Water has approved the sanitary sewer plans and specifications. Final acceptance is contingent upon completion of the 30-day waiting period for testing after construction is completed.

Recommendation: Approval

Attachments: Sewer Extension Contract

Contact

Name: William R. Scalf, Jr., P.E.
Title: Director
Department: Sewer
Phone: 875-2448
Email: Wscalf@fewpb.com

- 6.5 To consider authorizing a Contract Award to Essential Safety, LLC for health and safety training to Sewer Department personnel (Sewer Department).

Purpose: The purpose of this item is to award a contract to provide health and safety training to Frankfort Sewer Department personnel and other personnel within the City of Frankfort. The goal of the training is to provide a safe and healthful work environment and to maintain compliance with health and safety regulations, guidelines, standards and City and Department policies. It is critical that employees stay in compliance with OSHA regulations.

Background: In October 2002, the City of Frankfort Sewer Department began contracting health and safety training for FSD personnel. In addition, other City of Frankfort Department's have been attending the training.

There were seven companies that responded to the RFQ. One company was omitted because they did not follow specs. Essential Safety, LLC was low bid. This contract includes a provision to perform quarterly job site audits to verify compliance with the training provided. Total annual cost to the Sewer Department is not to exceed \$25,000.

Financial Analysis: Funds are available in Account No. 200.68.55461.

Recommendation: Approval

Attachments: Bid Tabulation Sheet

Contact

Name: William R. Scalf, Jr., PE
Title: Director
Department: Sewer
Phone: 875-2448
Email: wscalf@fewpb.com

- 6.6 To consider authorizing a Bid Award to Man O War Ford for one 2005 Ford Explorer (Public Works Department).

Purpose: The purpose of the item is to consider a bid award to Man O War Ford for one 2005 Ford Explorer.

Background: The Public Works Department has a vehicle budgeted in the current 2004-2005 budget. The 2005 Ford Explorer will be purchased through Kentucky State Price Master Contract #C-01012846 in the amount of \$22,951.

Financial Analysis: Funding is allocated in the amount of \$20,000 in the Public Work's Equipment Account (#100-61-56550) and \$2,951 in the Street Division's Equipment Account (#100-62-56550) for this purchase.

Recommendation: Approval

Attachments: None

Contact

Name: Jeff Hackbart
Title: Director
Department: Public Works
Phone: (502) 352-2091
E-mail: jhackbrt@fewpb.com

- 6.7 To consider authorization to solicit letter of interest to select an engineering consulting firm for the Cave Run Road Drainage Project (Public Works).

Purpose: To authorize the city to solicit letters of interest to select an engineering consulting firm for the Cave Run Road Drainage Project in the Meadows Subdivision.

Background: The west side of Frankfort is partially serviced for drainage by a series of sinkholes. Over the last several years, the residence along Harrodswood Drive and Cave Run Road, in the Meadows Subdivision, have experienced problems with storm water. The problems are due to the inability of the sinkhole in the area to accept surface water inflow during storm events.

After several unsuccessful attempts by the city to mitigate the issue through routine maintenance, the city desires to explore a permanent option to resolve this drainage concern. An engineering firm is needed to assist the city in studying drainage options and their costs. The letters of interest will be reviewed by city staff in selecting the most qualified consultant.

Financial Analysis: Funds are available in the Public Works Department's Advisory Technical Account (Account #100-61-53210), not to exceed \$30,000, for these services.

Recommendation: Approval

Attachments: None

Contact

Name: Jeff Hackbart
Title: Director
Department: Public Works
Phone: (502) 352-2091
E-mail: jhackbrt@fewpb.com

- 6.8 Purpose: To approve an Agreement with Blue Grass Community Action Partnership, Inc. for public Transportation services (Public Works).

Background: The Commonwealth has been divided into eight regions for the purpose of providing public transportation for recipients of Medicaid, Transitional Assistance, Department for the Blind, and Department for Vocational Rehabilitation.

The transportation services are arranged for and managed by a Broker in each region. The Broker, in turn, subcontracts the transportation with available public transportation providers.

Blue Grass Community Action Partnership, Inc. (BGCA) is the Broker for Region 8 (Frankfort's region). The agreement would allow BGCA to subcontract with the City of Frankfort Transit to provide transportation services to the Medicaid, Transitional Assistant, Department of the Blind, and Department for Vocational Rehabilitation recipients within the city limits. The city would receive fares for scheduled medical transportation services. These fares are approved through the Kentucky Transportation Cabinet.

In order to meet the requirements of the Transit Grant, the city must participate in the State program to provide public transit to the recipients outlined above.

Recommendation: Approval

Attachments: Agreement

Contact Person

Name:	Jeff Hackbart	Kay Brooks
Title:	Director	Supervisor
Department:	Public Works	Transit Division
Phone:	(502) 352-2091	(502) 875-8565
E-Mail:	jhackbrt@fewpb.com	kbrooks@fewpb.com

- 6.9 To consider authorizing approval of the second year audit proposal by Larry T. Williams, CPA, for Fiscal Year 2004 -2005 (Finance Department).

Purpose: The purpose of this item is to consider approving the second year audit proposal by Larry T. Williams, CPA, for Fiscal Year 2004-2005.

Background: In 2004, the City advertised and received two proposals for audit performance for the ensuing three (3) year period. Larry T. Williams submitted the lowest proposal for the three (3) year period.

This represents the annual approval of Mr. Williams preparing the audit for the Fiscal Year 2004-2005 for the City of Frankfort.

Financial Analysis: This year's audit fee will be \$25,000. Funds are available in the General Fund Budget (Account No. 100-10-53220) and Sewer (Operations and Management, Account No. 200-68-53220).

Recommendation: Approval

Contact

Name:	James C. Rogers	Tony Massey
Title:	Finance Director	City Manager
Department:	Finance	City Manager
Phone:	502/875-8500	502/875-8500
E-Mail:	jrogers@fewpb.com	Amassey@fewpb.com

- 6.10 To consider authorizing a sewer extension contract to serve the future Corporate Hanger site with the Commonwealth of Kentucky, Department of Military Affairs, Division of Property Management in Frankfort, Kentucky (Sewer Department).

Purpose: To consider approving a sewer extension contract with the Commonwealth of Kentucky, Department of Military Affairs, Division of Property Management in Frankfort, Kentucky for property adjacent to U.S. 60 at the Capital City Airport in Franklin County, Kentucky to serve future Corporate Hanger site with improvements including 3 new manholes and 606 feet of 8-inch SDR 35 pipe.

Background: Prior to acceptance of discharge from a development into the municipal sanitary sewer and acceptance of the development's collection by the Department, a contract must be entered into between the developer and the City of Frankfort.

Joe Sanderson, Director of the Division of Property Management has signed the contract. Sanitary sewer plans and specifications have been prepared and submitted to the Department for review and approval. The Division of Water has approved the sanitary sewer plans and specifications. Final acceptance is contingent upon completion of the 30-day waiting period for testing after construction is completed.

Recommendation: Approval

Attachments: Sewer Extension Contract

Contact

Name: William R. Scalf, Jr., P.E.
Title: Director
Department: Sewer
Phone: 502/85-2448
E-Mail: Wscalf@fewpb.com

- 6.11 To consider authorizing a private sanitary sewer extension contract with Oliver Dahl, Vice-President of Monaplast of North America, 2011 Hoover Boulevard, Frankfort, Kentucky (Sewer Department).

Purpose: To approve a private sanitary sewer extension owned and maintained by Monaplast of North America, 2011 Hoover Boulevard, Frankfort, Kentucky. Developer wishes to remove 555 feet of 10-inch SDR 35 pipe and 2 manholes, which is part of its private sewer line, and to replace it with 545 feet of 10-inch SDR 35 pipe and 2 new manholes.

Background: Prior to acceptance of discharge from a development into the municipal sanitary sewer and acceptance of the development's collection by the Department, a contract must be entered into between the developer and the City of Frankfort.

Oliver Dahl, Vice-President of Monaplast of North America, has signed the contract. Sanitary sewer plans and specifications have been prepared and submitted to the Department for review and approval. The Division of Water has approved the sanitary sewer plans and specifications. Final acceptance is contingent upon completion of the 30-day waiting period for testing after construction is completed.

Recommendation: Approval

Attachments: Private Sanitary Sewer Extension Contract

Contact

Name: William R. Scalf, Jr. P.E.
Title: Director
Department: Sewer

Phone: 502/875/2448
E-Mail: Wscalf@fewpb.com

- 6.12 To consider authorizing a contract award to Beckman Environmental for installation of a new telemetering system with secure internet monitoring (Sewer Department).

Purpose: The purpose of this item is to award a contract to Beckman Environmental for installation of a new Telemetering system with secure internet monitoring at twelve of the sewer departments pump stations.

Background: Remote telemetering of pump stations is a requirement of the Kentucky Division of Water and is essential for quick response to mechanical issues at the pump stations. This contract will replace outdated and unreliable telemetering on seven stations and install telemetering on five stations with no telemetering. The proposed system will have expansion capabilities that will allow all 52-pump stations to be added in the future. This will be phase 1 of a multi phase security upgrade. Money is being programmed into the 2005-2006 budget to continue the security upgrade. Total installed cost of Phase I is \$42,902. Estimated cost of Phase II is \$100,000.

This was advertised for bid and two companies responded. Beckman Environmental was the low bidder at \$42,902.

Financial Analysis: Funding is available in account 300.68.56550.

Recommendation: Approval

Attachments: Proposals
Bid Tab

Contact Person

Name: William R. Scalf, Jr., PE
Title: Director
Department: Sewer
Phone: 875-2448
Email: wscalf@fewpb.com

- 6.13 To consider authorization to award Contract to S J Cox Enterprises, Inc. for directional drilling under Benson Creek and installing approximately 850 feet of 18" High Density Polyethylene Pipe (Sewer Department).

Purpose: The purpose of this item is to award a contract to S J Cox Enterprises, Inc. for directional drilling and installation of an 18-inch High Density Polyethylene Pipe under Benson Creek. The project begins on the southern side of Benson Creek and continues to the northern side. The existing pipe is broken and a temporary line is laid on the Taylor Avenue Bridge.

Background: In November of 2003 it was discovered that the 14" Ductile Iron pipe on the bottom of Benson Creek had pulled loose and moved downstream approximately 90 feet. The apparent cause of the break was a tree floating downstream. This is the third break of this line since it has been installed. Directional Drilling under the creek has been selected for this project to prevent future debris from causing further breaks.

Two bidders responded to the invitation to bid. S J Cox Enterprises, Inc. was the low bidder at \$195,860. Lagco Inc. was second at \$440,600. The engineer's estimate is \$280,000.

Financial Analysis: Funds are available in account 300.68.56550.

Recommendation: Approval

Attachments: Proposals
Bid Tab

Contact Person

Name: William R. Scalf, Jr., PE
Title: Director
Department: Sewer
Phone: 875-2448
Email: wscalf@fewpb.com

- 6.14 Sewer Extension Contract with Mullis Family, LLC, a Kentucky Limited Liability Company, and Ira Tufts Enterprises, Inc., a Kentucky Corporation for The Enclave in Silverlake Subdivision in Frankfort, Kentucky. (Sewer Department)

Purpose: To approve a sewer extension contract with Mullis Family, LLC, a Kentucky Limited Liability Company, and Ira Tufts Enterprises, Inc., a Kentucky Corporation for the Enclave in Silverlake Subdivision in Frankfort, Kentucky which is zoned for development of townhouses with 67 lots, with improvements including 8 new manholes, 1,362.57 feet of 8-inch SDR 35 pipe and serving lot numbers 1 through 67.

Background: Prior to acceptance of discharge from a development into the municipal sanitary sewer and acceptance of the development's collection by the Department, a contract must be entered into between the developer and the City of Frankfort.

Harold H. Mullis, Manager of Mullis Family, LLC, a Kentucky Limited Liability Company, and Ira Tufts Enterprises, Inc., a Kentucky Corporation have signed the contract. Sanitary sewer plans and specifications have been prepared and submitted to the Department for review and approval. The Division of Water has approved the sanitary sewer plans and specifications. Final acceptance is contingent upon completion of the 30-day waiting period for testing after construction is completed.

Recommendation: Approval

Attachments: Sewer Extension Contract

Contact Person

Name: William R. Scalf, Jr., P.E.
Title: Director
Department: Sewer
Phone: 875-2448
Email: wscalf@fewpb.com

- 6.15 To consider authorization to award a contract to Weber Excavating, LLC to install a new manhole and replace approximately 200 linear feet of collapsed sanitary sewer line at a depth of approximately 12 feet.

Purpose: The purpose of this item is to award a contract to Weber Excavating to install a new manhole and replace approximately 200 linear feet of collapsed sanitary sewer line at a depth of approximately 12 feet. During construction, the contractor will install new lateral connections at four locations, including one for the new library.

Background: In early June the Sewer Department received a call that a portion of the sewer in front of the Bush Building had collapsed. Upon inspection, it was determined that a section of the sewers approximately 20 feet long had collapsed. After that portion of the sewer was excavated the Sewer

Department attempted to run our camera up the main to assess the condition of the sewer and determine if a lateral was available for the new library building. It was determined that there were additional collapsed sewers upstream of the portion excavated, including the location of the lateral connection for the new library building.

The Sewer Department has excavated the sewer and restored flow, however additional sewer lines need to be replaced to provide a lateral connection for the existing buildings on the system and the new library building.

Four contractors were invited to submit bids, and three responded. The low bidder is Weber Excavating, LLC at \$30,600.

Financial Analysis: Funds are available in account 300.68.56550.

Recommendation: Approval

Attachments: Bid Tab
Letter from Weber Excavating

Contact Person
Name: William R. Scalf, Jr., PE
Title: Director
Department: Sewer
Phone: 875-2448
Email: wscalf@fewpb.com

6.16 Personnel

<u>Personnel Action</u>	<u>Employee</u>	<u>Effective Department</u>	<u>Date</u>	<u>Other</u>
Transfer/ Reclassification	David M. Ingle	Sanitation	6-28-05	From Telecommunicator, Communications, to Maintenance Worker, Sanitation.
Retirement	Margaret Jo Shockley	City Manager	8-31-05	Request authorization to pay Accrued time due as of 8-31-05.
Attachments:	Retirement Letter	Margaret Jo Shockley		

Contact Person
Name: John Morrow
Title: Personnel Director
Department: City Manager's Office
Phone: (502) 875-8500
E-Mail: JMorrow@fewpb.com

7. BOARD APPOINTMENTS

7.1 Frankfort/Franklin County Planning Commission

- David Garnett -- reappointment -- 4-year term, expiring 7-01-09

7.2 Frankfort/Franklin County Board of Zoning Adjustments

- Barry Holder, Jr. -- reappointment -- 4-year term, expiring 7-01-09

Attachments: Mayor's letters of recommendation

8. OLD BUSINESS

None

9. NEW BUSINESS

- 9.1 To consider authorizing the approval of the local priorities established for the Unscheduled Transportation Needs Priority List for the Kentucky Transportation Cabinet's (KTC) 2006 Six-Year Highway Plan (Public Works).

Purpose: To consider authorizing the approval of the local priorities for the Kentucky Transportation Cabinet's Unscheduled Transportation Needs Priority List as part of the Six-Year Highway Plan's planning process.

Background: The Kentucky Transportation Cabinet is seeking to identify highway, Intelligent Transportation Systems (ITS) and pedestrian/bicycle projects for possible inclusion in the 2006 Six-Year Highway Plan (FY 2007 – FY 2012). The prioritization process is a four-pronged approach, with each project prioritized at four separate levels: local (elected officials), regional (Area Development Districts), District Highway offices, and KTC's Central Office. The Transportation Cabinet's Division of Planning will consider the priorities set at each level in determining which projects will be recommended for inclusion in the next Six-Year Highway Plan.

Bluegrass Area Development District (BGADD) is charged with developing the regional priorities for the 17-county Bluegrass area. In order to complete this task, they have requested that local officials determine local priorities by June 22, 2005. Each local project listed is to be identified as a Low (Priority III), Medium (Priority II), or High (Priority I) priority.

The existing 2005 Unscheduled Needs listing for Frankfort/Franklin County is included as an attachment to this abstract. Priorities were initially established in 2003.

Recommendation: Approval

Attachments:

- Memo from Public Works Director Jeff Hackbart to City Manager Tony Massey.
- Letter from BGADD to Mayor William I. May, Jr.
- Proposed Project Map.
- Unscheduled Needs List for Frankfort/Franklin County.

Contact:

Name: Jeff Hackbart
Title: Director
Department: Public Works
Phone: 502/875-8500
E-Mail: jhacjbrt@fewpb.com

- 9.2 To consider authorizing contract award for Construction Manager to Codell Construction Company.

Purpose: To consider authorizing contract award for Construction Manager to Codell Construction Company.

Background: The Request for Proposals (RFQ) was advertised in the Frankfort State Journal on May 18th and 22nd, 2005. The City received five (5) inquiries for RFQ copies. Only one (1) proposal was received, however, for opening on Friday, June 3, 2005 at 2:00 p.m. This RFQ was received from Codell Construction Company of Winchester, Kentucky. This company has been highly recommended from various agencies that have used or are presently using Codell.

Financial Analysis: Fee being negotiated at this time.

Recommendation: Approval

Attachment: RFQ advertisement and fee proposal
Contract (when available)

Contact

Name:	Anthony Massey	Rob Moore
Title:	City Manager	City Solicitor
Department:	City Manager	City Solicitor
Phone:	502/875-8500	502/227-2271
E-Mail:	amassey@fewpb.com	rmoore@hazelcox.com

9.3 To consider authorizing the purchase of $\frac{3}{4}$ acre of land located behind the #5 green and #6 tee at Juniper Hills Golf Course

Purpose: To consider purchasing $\frac{3}{4}$ acre of land located behind the #5 green and #6 tee at Juniper Hill Golf Course

Background: The area behind the #5 green and #6 tee is overgrown and poor air circulation during the summer causes the green to fare poorly. Cleaning up the area behind the green would greatly enhance the appearance of the hole and allow more air circulation, making the green healthier. The additional room would also enable expansion of #6 tee further back and to the right, allowing the hole to be approximately 15 yards longer, and also create more space between holes. This "buffer" space would improve the #6 hole, and increase the safety factor in the two holes.

An additional factor to consider is the possibility of a future owner building a home adjacent to the #5 green. City ownership of this property would diminish liability and safety issues for the golf course.

Financial Analysis: Cost of the land based on a recent appraisal is \$33,000. Funds are available in account no. 100.95.53295 (Reserve for Contingency).

Recommendation: Approval

Attachments: Appraisal
Letter from Chenault and Hoge, Inc.
Plat Drawing

Contact

Name	Tony Massey	James C. Rogers	Kirk Schooley
Title:	City Manager	Finance Director	Golf Pro
Department:	City Manager	Finance	Golf
Phone:	502/875-8500	502/875-8500	502/875-8559
E-Mail:	amassey@fewpb.com	jrogers@fewpf.com	kschooley@fewpb.com

10. CITIZEN COMMENTS (Non-agenda items)

11. COMMISSIONER COMMENTS

12. ADJOURNMENT